OSS Out of the Box Integration ADD-ON PACKAGE DETAILS

1)   Project Parameters

Maximum Service Hours included in this Package	Thirty-six (36) hours
Expected Project Duration	Up to Six (6) Weeks
Location of Professional Services	Remote

2)   Governing Terms

The Professional Services are delivered pursuant to the Master Terms available for review at www.onespan.com/master-terms, including the Professional Services Schedule at https://www.onespan.com/professional-services (the "PS Schedule"), unless Customer has previously executed a written agreement for the sale of the Services, in which case such agreement shall control (the "Contract"). Terms not defined herein shall have the meaning given them in the Contract.

3)   Assumptions and Pre-requisites

a)   This OneSpan Sign Out of the Box Integration Add-on Package (the "Package") governs Supplier's provision of the following Professional Services to Customer: onboarding one (1) incoming and one (1) outgoing signature process on the OneSpan Integration Platform, on one (1) OneSpan Sign production account.

b)   Customer must have purchased a OneSpan Sign Professional Services Starter Package, a concurrent Enterprise Essential or Enterprise Elite Customer Success Package..

c)   One (1) document template will be prepared and used by the signature process.

d)   Packaged Services are performed remotely and during standard business hours of the Supplier office providing the Service ("Service Hours"), unless otherwise agreed in writing.

e)   Supplier can perform services outside of "Service Hours" at an additional expense through a separate agreement.

f)   Services can be provided on-site at Customer's location subject to an additional travel and lodging expense billed separately.

g)   No Supplier Products are installed on premise as part of this package.

h)   Customer must have valid licenses for:
   i)   OneSpan Sign
   ii)   OneSpan Sign Out of the Box Integrations

i)   No product modification is required for Customer to use OneSpan Sign.

j)   The Customer will appoint a project manager to coordinate all aspects of the project, including but not limited to performance of the activities below at no charge to Supplier:
   i)   Plan activities, oversee, and manage the Customer's resources, employees, and contractors, including as required: business analyst(s), solution architect(s), system integrator(s).
   ii)   Creation of overall project plan
   iii)   Change management
   iv)   Coordination of issue management and resolution
   v)   Prepare and make available documentation describing the use cases, and all information necessary and relevant to the success of the project
   vi)   Respond timely to project requirements, clarification, and issues.

4)   Services

a)   Project kickoff conference call
   i)   Supplier will conduct a project kickoff call to set objectives and explain project phases and scope.
   ii)   Supplier will work with the Customer to see that all prerequisites and requirements conditional for the provisioning of the Services, are fulfilled.

b)   Solution Review Workshop
   i)   Supplier will facilitate a solution review workshop with Customer stakeholders and technical resources. A full review of key OneSpan Sign Integration Platform functionalities, Customer business requirements, current Customer e-signature processes (if applicable), Customer third-party integrations, Customer project timelines, Customer resource schedules and Customer communication plans will take place.
   ii)   Supplier will document the outcome of the workshop.

c)   OneSpan Sign Implementation Consulting
   i)   Supplier will provision one (1) Customer OneSpan Sign Integration Platform account and edit or create one (1) new document template.
   ii)   Supplier will facilitate configuration of one (1) OneSpan Sign Integration Platform application.
   iii)   Supplier will provide engineering guidance to support the Customer's effort to integrate and test via scheduled telephone calls or screen sharing sessions for OneSpan Sign capabilities and best practices.
   iv)   Supplier will provide computer code samples demonstrating how to integrate with the OneSpan Sign API, as needed.
   v)   Supplier will facilitate an introduction and handover to the OneSpan Customer Support team.

vi) Supplier will provide engineering guidance to the Customer for a period of five (5) Calendar days in support of the Customer's effort to move their solution into PROD.

5) Project Deliverables

Deliverable #	Deliverable Description
0001	Solution review summary document.

6) Exclusions

a) On-premises or private cloud deployment of OneSpan Sign.
b) Any Professional Services not expressly addressed in this Package.